

Minutes of the Meeting of the Library Board of Control
Tuesday, July 7, 2026
Regularly Scheduled Meeting
Leroy D Williams Memorial Library, 1885 House
1482 Hwy 44
Reserve, LA 70084
6:00 pm

Mrs. Wilder presided at the meeting and so called the meeting to order at 6:00 pm.

Mrs. Wilder called for the roll to be taken.

Present: Mrs. Alexander, Mrs. Arlie, Mrs. Cupit, Mrs. Gauff, Mr. Holden, Ms. Joseph, and Mrs. Wilder. There was a quorum of 7 members.

Absent: Mr. Arcuri

Others present: Andrea Tullos, Library Director and Secretary to the Board, Amy Riche', Assistant Library Director.

Mrs. Wilder then called for 30 seconds moment of silence for Mrs. Arlie's deceased family member and also for those members of our staff community who have had losses.

Mrs. Wilder recognized and welcomed Parish Council member Virgie Johnson and Council member Warren Bosco in attendance.

II. Public Comment: Mrs. Wilder then called for public comment. *If there were people present for public comment, they would be allowed to speak to items on the printed agenda with a time limit of 2 minutes.*

Mrs. Johson addressed the Board on agenda item VI E – Board consideration of an amendment to "Employee Benefits" policy "Retirement Benefits" of St. John the Baptist Parish Library Employee Handbook to clarify the Library's fiscal obligation for retirees' health insurance benefits. As a retiree, Mrs. Johnson said that the library retirees understood that employees' health insurance would be covered 100%. She thanked the board for considering this policy clarifying benefit charges that were not identified in past policy.

There being no additional public comment, Mrs. Wilder moved ahead to the next agenda item.

III. Approval of the minutes from April 7, 2026

Mrs. Wilder asked for a motion to approve the minutes. Mrs. Cupit motioned to approve the minutes of the April 7, 2026 meeting and retreat, seconded by Mrs. Gauff. The Board present had no changes to the minutes, Mrs. Wilder called for a vote.

Vote: Mrs. Alexander Yes; Mrs. Arlie Yes; Mrs. Cupit Yes; Mrs. Gauff Yes;

Mr. Holden: Yes; Ms. Joseph: Yes; Mrs. Wilder: Yes;

Results: Yes: 7 No: 0 Abstain: 0 Absent: 0

7/7/2026

IV. Director's Report

Ms. Tullos shared the Director's report of last quarter's business from April - June 2026, which includes meetings, trainings, building project updates, programming, and staff training day.

Mrs. Wilder recognized Mr. Keith Green, Assistant District Attorney arrival to the meeting.

With no unfinished business, Mrs. Wilder moved on to new business.

VI a Board consideration of amendment to Article 8 "Amendments" of St. John the Baptist Parish Library Board of Control By-Laws

Mrs. Wilder shared the background for the item was to clarify that when By-Law changes were approved by the Board, that any changes would not take place until January 1st of the next calendar year. Mrs. Wilder asked for a motion to open for discussion the amendment to Article 8. Motion to approve By-Laws amendment by Mrs. Arlie, and seconded by Mrs. Alexander. Mr. Holden asked for clarification specifically for previously approved items this year, and Mrs. Wilder did confirm that this would apply for all previously approved By-Law changes this calendar year. Mrs. Wilder called for a vote.

Vote: Mrs. Alexander Yes; Mrs. Arlie Yes; Mrs. Cupit Yes; Mrs. Gauff Yes;

Mr. Holden: Yes Ms. Joseph: Yes; Mrs. Wilder: Yes;

Results: Yes: 7 No: 0 Abstain: 0 Absent: 0

VI b. Board consideration of amendment to Article 6 "The Order of Business" of St. John the Baptist Parish Library Board of Control By-Laws

Mrs. Wilder shared that since the Board did not have any standing committees, that this be removed from the 'Order of Business' agenda outlined in the By-Laws Article 6. Mrs. Wilder asked for a motion to approve this amendment. Motion by Mrs. Cupit and seconded by Ms. Joseph. Mr. Holden clarified that removal was under the Old Business. Mrs. Wilder called for a vote.

Vote: Mrs. Alexander Yes; Mrs. Arlie Yes; Mrs. Cupit Yes; Mrs. Gauff Yes;

Mr. Holden: Yes Ms. Joseph: Yes; Mrs. Wilder: Yes;

Results: Yes: 7 No: 0 Abstain: 0 Absent: 0

VI c. Board consideration of an amendment to the 2026 Operating Budget to reflect additional revenue generated from ad valorem taxes and increased expenditures for professional services and furnishings for new library branch in Edgard

Mrs. Wilder asked for a motion to approve. Motion by Mr. Holden and seconded by Ms. Joseph. Mr. Holden asked for clarification regarding what type of expenses, specifically would these

expenses be for the moving of the trailer in Edgard. Ms. Tullos clarified that the moving of the trailer is part of Lemoine's contract. Ms. Tullos shared that the Board had approved a budget for income and expenses for 2026, back in October 2025. The estimate for receipts of ad valorem was lower than what we have received. This amendment to account for increases in that line-item and allows the board to distribute excess receipts into areas that might incur additional expenses with the building project. Discussion on the costs associated and breakdown. Mrs. Wilder called for a vote.

Vote: Mrs. Alexander Yes; Mrs. Arlie Yes; Mrs. Cupit Yes; Mrs. Gauff Yes;

Mr. Holden: Yes Ms. Joseph: Yes; Mrs. Wilder: Yes;

Results: Yes:7 No:0 Abstain: 0 Absent:0

VI d. Board consideration of amendment to the "Roland D Borne, Sr. Memorial Library Building Project" with "The Lemoine Company, LLC" to add landscaping and generator services and increase the contract amount an additional \$265,000

Mrs. Wilder asked for a motion to approve. Motion by Mr. Holden and seconded by Mrs. Cupit. Ms. Tullos shared that these items were budgeted in the general budget approved in October 2025. These additions would be moved from the general operating budget into the contract for Lemoine to administrate as they are already mobilized and insured on the project. This is a recommendation from the construction attorneys with Simon, Peragine, Smith and Redfearn. Discussion was held for clarification. Mrs. Alexander asked if the library had anticipated these expenses. They were anticipated, which is why this was in the general budget and will be moved from General to the Contract with Lemoine. Mrs. Wilder called for a vote.

Vote: Mrs. Alexander Yes; Mrs. Arlie Yes; Mrs. Cupit Yes; Mrs. Gauff Yes;

Mr. Holden: Yes Ms. Joseph: Yes; Mrs. Wilder: Yes;

Results: Yes:7 No:0 Abstain: 0 Absent:0

VI e. Board consideration of an amendment to "Employee Benefits" policy "Retirement Benefits" of St John the Baptist Parish Library Employees Handbook to clarify the Library's fiscal obligation for retirees' health insurance benefits

Mrs. Wilder called for a motion to open discussion. Motion by Mr. Holden and seconded by Ms. Joseph. Mrs. Wilder shared that the amendment to the policy page for retiree health benefits would be effective for retirees prior to July 1, 2021, who retired with benefits. The policy amendment would state that "effective January 1, 2027, full-time employees retiring prior to July 1, 2021, shall have health benefits covered 100%, including Medicare Part B." The annual cost to the library would be approximately \$30,000. Mr. Holden asked if we would be able to back pay for the past payments for retirees. Mrs. Wilder noted that this would be a different item. Mr. Green noted that this was not discussed and researched. Mr. Green will get with the Director and research at another time. Discussion was held regarding the effective date of Jan 1, 2027. Mrs. Wilder called for a vote.

Vote: Mrs. Alexander Yes; Mrs. Arlie Yes; Mrs. Cupit Yes; Mrs. Gauff Yes;

Mr. Holden: Yes; Ms. Joseph: Yes; Mrs. Wilder: Yes;

Results: Yes: 7 No: 0 Abstain: 0 Absent: 0

Mrs. Wilder noted the next board meeting will be October 7, 2026.

Motion to adjourn by Mrs. Gauff and seconded by Mr. Holden. Mrs. Wilder called to adjourn at 6:26 pm.



Andrea F Tullos
Library Director



Lisa Tregre-Wilder
President, Library Board of Control