

St. John the Baptist Parish Library Board of Control  
Board of Control Retreat  
9:00AM Saturday, January 17, 2026  
9:00AM Sunday, January 18, 2026  
Renaissance Hotel Baton Rouge  
7000 Bluebonnet Boulevard  
The Lacassine Room  
Baton Rouge, Louisiana 70810  
Lisa Tregre-Wilder – President  
Jonae Alexander – Vice President

9:00AM Saturday, January 17, 2026

- I. Call to order
- II. Roll Call
- III. Public Comment: At this time, members of the public who are present may speak to the items on the printed agenda, with a time limit of 2 minutes, which will be recorded by the secretary.
- IV. Welcome: Library Board of Control – Lisa Tregre Wilder, President
- V. Public Libraries in Louisiana: Office of the State Library  
Meg Placke, Assistant Secretary/State Librarian  
Presentation includes an overview of relevant Louisiana Revised Statutes, role and responsibilities of the Library Board of Control and duties and obligations of the Library Director.
- VI. SJBPA Library System Annual Audit Requirements: Carr Riggs & Ingram, LLC  
Rebecca Hammond, CPA  
Presentation includes a general overview of annual audit requirements, procedural tests and a five (5) year review of the finances for the St. John the Baptist Parish Library System.
- VII. SJBPA Library System's Three (3) Year Strategic Plan: Trepwise, LLC  
Polly Sawabini, Advisor/SPM  
Presentation includes a detailed review of the background, process, and next steps associated with the proposed strategic plan relative to the Library System's buildings, marketing, operations, and programming.
- VIII. Board of Control Policies Manual/Library Hiring Process: HR NOLA  
Jacob Dufour, Vice-President  
Presentation includes a discussion of the proposed Board of Control Policies Manual and best practices for the hiring process.

The Chair shall entertain a motion to **recess** until 9:00AM tomorrow morning.

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9:00AM Sunday, January 18, 2026

- I. Reconvene the Meeting
- II. Roll Call
- III. Public Comment – At this time, members of the public who are present may speak to the items on the printed agenda, with a time limit of 2 minutes, which will be recorded by the secretary.
- IV. Louisiana Open Meetings Law: St. John the Baptist Parish District Attorney Office  
Presentation includes training on the provisions of La. R.S 42:11, et seq.
- V. Louisiana Public Records Law: St. John the Baptist Parish District Attorney Office  
Presentation includes training on the provisions of La. R.S. 44:1, et seq.

The Chair shall entertain a motion to adjourn.

The St. John the Baptist Parish Library Board of Control encourages the participation in its public meetings from all citizens. If participation at a public meeting is not possible due to a disability, please notify the Library Director at (985) 652-6857 at least 24 hours prior to the scheduled meeting in order to make the necessary accommodation(s)