

Minutes of the Meeting of the Library Board of Control
EVALUATION COMMITTEE
Wednesday, October 22, 2024
Leroy D Williams Memorial Library
1482 Hwy 44 Reserve, LA 70084
6:00 pm

Mrs. Wilder presided at the Committee meeting and so called the meeting to order at 6:00 pm.

Mrs. Wilder then called for the roll to be taken.

Present: Mrs. Arlie, Ms. Joseph, Mrs. Scioneaux, Mrs. Wilder.

Others present: Andrea Tullos, Library Director and Secretary to the Board; Amy Riche', Assistant Library Director.

III. Public Comment: Mrs. Wilder then called for public comment. *If there were people present for public comment, they would be allowed to speak to items on the printed agenda with a time limit of 2 minutes.*

There being no one present for public comment, Mrs. Wilder continued to next item on the agenda.

IV New Business:

a. Overview of Evaluation Committee Work

Mrs. Wilder shared the overview of the work of the committee. These Committee members were appointed by Mrs. Wilder, President. The role of the committee is to create a new updated Evaluation Form for the Director's Evaluation. All notices of the meetings must be advertised and posted. Mrs. Riche' will be the Secretary to this committee. Ms. Tullos collected other Director evaluations from Lafourche, Terrebonne and Ascension parishes for the committee to use. Once this Evaluation Committee determines the recommended Evaluation Form, the committee will present this form to the Library Board of Control for approval. Upon approval, the Library Board will proceed to conduct the Director's Evaluation.

Mrs. Scioneaux motioned to postpone the meeting. Without a second, the motion failed. Mrs. Scioneaux declined to participate in the Evaluation Committee. Motion to recess by Ms. Joseph and seconded by Mrs. Arlie.

Motion to resume the committee meeting by Mrs. Arlie and seconded by Ms. Joseph. Mrs. Wilder asked Mrs. Scioneaux if she would accept the appointment. Mrs. Scioneaux declined. Mrs. Wilder appointed Mr. Holden.

Motion to recess by Mrs. Arlie and seconded by Ms. Joseph. Motion to resume the committee meeting by Ms. Joseph, and seconded by Mrs. Arlie. Mrs. Wilder shared that Mr. Holden declined. Mrs. Wilder reached out to Mrs. Jonae' Alexander, who accepted.

Moving on to the next order of business.

b. Election of Chair

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Motion by Ms. Joseph to elect Mrs. Arlie as the chair.

Mrs. Arlie: Yes; Ms. Joseph: Yes

Yes: 2 No: 0 Absent: 0 Abstain: 0

c. Election of Vice-Chair

Motion by Mrs. Arlie to elect Ms. Joseph as the vice-chair.

Mrs. Arlie: Yes; Ms. Joseph: Yes

Yes: 2 No: 0 Absent: 0 Abstain: 0

Mrs. Wilder turned the meeting over to the chair, Mrs. Arlie. Mrs. Scioneaux and Mrs. Wilder exited the meeting.

d. Purpose of the Committee

This purpose was reviewed.

e. Introduction of the current Evaluation form

The current evaluation form was passed out.

f. Timeline for completing the work –

Mrs. Arlie to call a meeting in the future. Ms. Joseph motioned to table this item, seconded by Mrs. Arlie.

Mrs. Arlie: Yes; Ms. Joseph: Yes

Yes: 2 No: 0 Absent: 0 Abstain: 0

g. Deadline for committee work –

Ms. Joseph motioned to table this item. Seconded by Mrs. Arlie.

Mrs. Arlie: Yes; Ms. Joseph: Yes

Yes: 2 No: 0 Absent: 0 Abstain: 0

Motion by Ms. Joseph to adjourn, seconded by Mrs. Arlie.

Mrs. Arlie: Yes; Ms. Joseph: Yes

Yes: 2 No: 0 Absent: 0 Abstain: 0