

Minutes of the Meeting of the Library Board of Control
Thursday September 26, 2024
** Special Meeting**
Leroy D Williams Memorial Library
1482 Hwy 44, Reserve, LA 70084
6:00 pm

Mrs. Wilder presided at the meeting and so called the meeting to order at 6:00 pm.

Mrs. Wilder then called for the roll to be taken.

Present: Mrs. Arlie, Mr. Holden, Ms. Joseph, Mrs. Scioneaux, and Mrs. Wilder were present, there was a quorum.

Absent: Mrs. Alexander, Ms. Burrell, and Mr. Wright were absent.

Others present: Keith Green, Assistant District Attorney; Andrea Tullos, Library Director and Secretary to the Board; Amy Riche', Assistant Library Director

Mrs. Wilder called for a moment of silence.

III. Public Comment: Mrs. Wilder then called for public comment. *If there were people present for public comment, they would be allowed to speak to items on the printed agenda with a time limit of 2 minutes.*

There being no one present for public comment, Mrs. Wilder continued to next item on the agenda.

IV Approval of Minutes from August 14, 2024

Mrs. Wilder called for approval of the August 14, 2024 minutes. Motion by Ms. Joseph and seconded by Mrs. Arlie to approve the minutes of August 14, 2024. Discussion was held. Mrs. Scioneaux noted changes to New Business on page 2 to remove the section on election of officer. Mrs. Wilder called for roll call on the minutes as amended for approval.

Vote: Mrs. Alexander Absent; Mrs. Arlie Yes; Ms. Burrell Absent; Mr. Holden: Abstain;

Ms. Joseph: Yes; Mrs. Scioneaux: Yes ; Mrs. Wilder: Yes; Mr. Wright Absent

Results: Yes: 4 No: 0 Abstain: 1 Absent: 3

V. Unfinished Business

a. Proposed Meeting Room Rental Policy – Proposed New Meeting Room Rental Policy specific to address and include the current and additional spaces available for rent and use at libraries including new library in Reserve.

Motion to approve by Mrs. Wilder and seconded by Mrs. Scioneaux. Discussion was held. Mrs. Scioneaux requested that we add 'ONLY' to Cashier's Check and Money Order methods of payment. Mrs. Wilder noted that there is interest from the community in using the house for rentals. We could re-visit allowing beer and wine to just that location at a future meeting. The

buildings would be available for rent by November 1st. Mrs. Wilder called for a vote with the amendment.

Vote: Mrs. Alexander Absent; Mrs. Arlie Yes; Ms. Burrell Absent; Mr. Holden: Yes;

Ms. Joseph: Yes; Mrs. Scioneaux: Yes; Mrs. Wilder: Yes; Mr. Wright Absent

Results: Yes: 5 No: 0 Abstain: 0 Absent: 3

b. Proposed Meeting Room Rental Fee Schedule – proposed fee schedules to rent available meeting room spaces at the library branches.

Motion by Mrs. Wilder and seconded by Ms. Joseph to approve the fee schedule. Discussion regarding adding the word 'only' to this schedule as well for approved methods of payment. In addition, Mrs. Scioneaux added suggestions to wording for redundant words. Mrs. Wilder called for a vote for amended form.

Vote: Mrs. Alexander Absent; Mrs. Arlie Yes; Ms. Burrell Absent; Mr. Holden: Yes;

Ms. Joseph: Yes; Mrs. Scioneaux: Yes; Mrs. Wilder: Yes; Mr. Wright Absent

Results: Yes: 5 No: 0 Abstain: 0 Absent: 3

VI. New Business

A. Recommend awarding lawncare contract to Borne Lawn Service as the lowest responsive responsible bidder

Motion by Mrs. Arlie to approve the lawncare contract to Borne Lawn Service and seconded by Ms. Joseph. Discussion was held. This bid was for a 3-year contract. Mr. Holden informed that he has worked with Borne Lawn Service in the past and would abstain from the vote as it is a conflict of interest. Mrs. Wilder called for a vote.

Vote: Mrs. Alexander Absent; Mrs. Arlie Yes; Ms. Burrell Absent; Mr. Holden: Abstain;

Ms. Joseph: Yes; Mrs. Scioneaux: Yes; Mrs. Wilder: Yes; Mr. Wright Absent

Results: Yes: 4 No: 0 Abstain: 1 Absent: 3

B. Recommend 'throwing out' the two bids received for Landscaping services and to re-advertise in both the L'Observateur and The Advocate in an effort to increase participation and responses to the bid.

Motion by Mrs. Scioneaux and seconded by Mrs. Arlie to throw out the bids and re-advertise. Discussion was held. Suggestion to add the cable company news. Mrs. Wilder called for a vote.

Vote: Mrs. Alexander Absent; Mrs. Arlie Yes; Ms. Burrell Absent; Mr. Holden: Abstain;

Ms. Joseph: Yes; Mrs. Scioneaux: Yes; Mrs. Wilder: Yes; Mr. Wright Absent

Results: Yes: 4 No: 0 Abstain: 1 Absent: 3

C. Approve Change orders for Reserve Building Project

Motion by Mrs. Arlie and seconded by Mrs. Joseph to approve the change orders. Discussion was held. It was requested that any new changes for the house that the board is informed. Mrs. Wilder called for a vote.

Vote: Mrs. Alexander Absent; Mrs. Arlie Yes; Ms. Burrell Absent; Mr. Holden: Yes;

Ms. Joseph: Yes; Mrs. Scioneaux: Yes; Mrs. Wilder: Yes; Mr. Wright Absent

Results: Yes: 5 No: 0 Abstain: 0_ Absent: 3

Mrs. Wilder called to adjourn at 6:28pm.

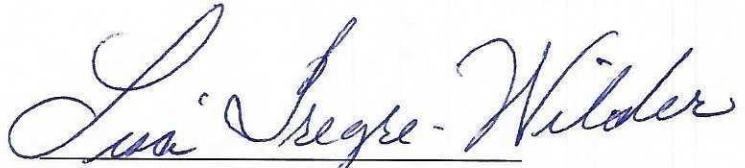
Vote: Mrs. Alexander Absent; Mrs. Arlie Yes; Ms. Burrell Absent; Mr. Holden: Yes;

Ms. Joseph: Yes; Mrs. Scioneaux: Yes; Mrs. Wilder: Yes; Mr. Wright Absent

Results: Yes: 5 No: 0 Abstain: 0_ Absent: 3



Andrea F Tullos
Library Director



Lisa Tregre-Wilder
President, Library Board of Control