

Minutes of the Meeting of the Library Board of Control
Monday, June 17, 2024
Special Meeting
Norris J Millet, Sr. Library
2920 Hwy 51, LaPlace, LA 70068
6:00 pm

Ms. Joseph presided at the meeting and so called the meeting to order at 6:00 pm.

Ms. Joseph then called for the roll to be taken.

Present: Mrs. Alexander, Mrs. Arlie, Ms. Burrell, Mr. Holden, Ms. Joseph, Mrs. Scioneaux, and Mrs. Wilder were present, there was a quorum.

Absent: Mr. Wright was absent.

Others present: Keith Green, Assistant District Attorney; Andrea Tullos, Library Director and Secretary to the Board; Amy Riche', Assistant Library Director

III. Public Comment: Ms. Joseph then called for public comment. *If there were people present for public comment, they would be allowed to speak to items on the printed agenda with a time limit of 2 minutes.*

Mr. Warren Torres, 112 Sheridan Lane, Reserve, asked for clarity on item VI a regarding the Friends serving beer and wine. Wanted clarity regarding this item, would this be a one-time use for the dedication or at all events.

IV Approval of Minutes from May 21, 2024

Ms. Joseph called for approval of the May 21, 2024 minutes. Motion by Mrs. Alexander and seconded by Mr. Holden to approve the minutes of May 21, 2024. Ms. Joseph called for roll call on approval of the minutes.

Vote: Mrs. Alexander Yes; Mrs. Arlie Yes; Ms. Burrell Abstain; Mr. Holden: Yes ;

Ms. Joseph: Yes; Mrs. Scioneaux: Abstain ; Mrs. Wilder: Yes; Mr. Wright Absent

Results: Yes: 5 No: 0 Abstain: 2 Absent: 1

V. Unfinished Business

There being no unfinished business, Ms. Joseph moved on to New Business.

VI. New Business

a. Approve the Friends of the Library Events to allow beer and wine

Motion to amend the agenda and remove Item A, regarding Friends allowing beer and wine at Library Events. Motion by Mrs. Wilder and seconded by Mrs. Arlie.

Vote: Mrs. Alexander Yes; Mrs. Arlie Yes; Ms. Burrell Yes; Mr. Holden: Yes;

Ms. Joseph: Yes; Mrs. Scioneaux: Yes; Mrs. Wilder: Yes; Mr. Wright Absent

Results: Yes: 7 No: 0 Abstain: 0 Absent: 1

There was a motion to request the District Attorney's opinion regarding the serving of alcohol at any library facility by any group or request by Mrs. Wilder and seconded by Mrs. Scioneaux. Following guidance from the Asst District Attorney Green, the motion was withdrawn by Mrs. Wilder. Seconded withdrawn by Mrs. Scioneaux.

- b. Board approval to name a room in Reserve Library in honor of retired employee Tammy Houston.

Mr. Holden motioned to amend the agenda to remove item VI.B. Seconded by Mrs. Alexander.

Vote: Mrs. Alexander Yes; Mrs. Arlie Yes; Ms. Burrell Yes; Mr. Holden: Yes;

Ms. Joseph: Yes; Mrs. Scioneaux: Yes; Mrs. Wilder: Yes; Mr. Wright Absent

Results: Yes: 7 No: 0 Abstain: 0 Absent: 1

- c. Board approval to name a room in Edgard Library in honor of retired employee Virgie Johnson.

Mr. Holden motioned to amend the agenda to remove item VI. C. Seconded by Ms. Burrell.

Mr. Holden shared background of the request. Discussion was held regarding a process and criteria. Mrs. Alexander shared that when researching Jefferson parish and East Baton Rouge parish processes for naming facilities or buildings, that a city ordinance was presented for approval at parish council. There were no names of rooms or wings in libraries as of yet in those parishes. In addition, she noted that spaces named in those parishes were due to donations of land, buildings, and money. There is no approved process and nothing in place to proceed. The Board can request a District Attorney's opinion on the process in the future. Ms. Joseph called for a vote.

Vote: Mrs. Alexander Yes; Mrs. Arlie Yes; Ms. Burrell Yes; Mr. Holden: Yes;

Ms. Joseph: Yes; Mrs. Scioneaux: Yes; Mrs. Wilder: Yes; Mr. Wright Absent

Results: Yes: 7 No: 0 Abstain: 0 Absent: 1

- d. Approve recommended hires
 - i. Angelina Wood – Full Time Library Assistant I

Ms. Tullos recommended this hire. Motion by Mrs. Wilder and seconded by Mrs. Arlie to hire Angelina Wood. Discussion was held regarding the hiring process, advertisements, interviews and selection process. Ms. Joseph called for a vote.

Vote: Mrs. Alexander Yes; Mrs. Arlie Yes; Ms. Burrell Yes; Mr. Holden: No;

Ms. Joseph: Yes; Mrs. Scioneaux: Abstain; Mrs. Wilder: Yes; Mr. Wright Absent

Results: Yes: 5 No: 1 Abstain: 1 Absent: 1

ii. Troyla Keller – Full Time Library Assistant I

Ms. Tullos recommends this hire. Motion by Mrs. Wilder and seconded by Mrs. Arlie.

Vote: Mrs. Alexander Yes; Mrs. Arlie Yes; Ms. Burrell Yes; Mr. Holden: Abstain;

Ms. Joseph: Yes; Mrs. Scioneaux: Abstain; Mrs. Wilder: Yes; Mr. Wright Absent

Results: Yes: 5 No: 0 Abstain: 2 Absent: 1

iii. Kirtrell Ross – Part-Time Library Assistant I

Ms. Tullos recommends this hire. Motion by Mrs. Alexander and second by Mrs. Wilder.

Vote: Mrs. Alexander Yes; Mrs. Arlie Yes; Ms. Burrell Yes; Mr. Holden: Abstain;

Ms. Joseph: Yes; Mrs. Scioneaux: Abstain; Mrs. Wilder: Yes; Mr. Wright Absent

Results: Yes: 5 No: 0 Abstain: 2 Absent: 1

iv. Blakele Lillie – Part-time Library Assistant I

Ms. Tullos recommends this hire. Motion by Mrs. Wilder, seconded by Mrs. Alexander.

Vote: Mrs. Alexander Yes; Mrs. Arlie Yes; Ms. Burrell Yes; Mr. Holden: Abstain;

Ms. Joseph: Yes; Mrs. Scioneaux: Abstain; Mrs. Wilder: Yes; Mr. Wright Absent

Results: Yes: 5 No: 0 Abstain: 2 Absent: 1

e. Updated fee schedule to approve formula for café' prices

Ms. Tullos presented the "fee formula" for the café prices based on a 30% food cost, which also takes into account salaries. Motion by Ms. Burrell to approve the formula for a 3-month probationary period and for Ms. Tullos to provide an update which may include changes in fees at October 2024 meeting. Seconded by Mrs. Arlie.

Vote: Mrs. Alexander Yes; Mrs. Arlie Yes; Ms. Burrell Yes; Mr. Holden: Yes;

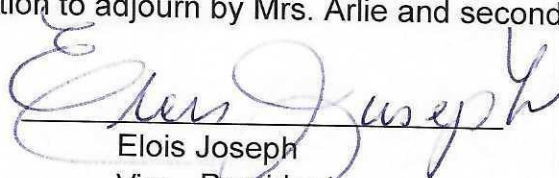
Ms. Joseph: Yes; Mrs. Scioneaux: Yes; Mrs. Wilder: Yes; Mr. Wright Absent

Results: Yes: 7 No: 0 Abstain: 0 Absent: 1

Ms. Joseph called for a motion to adjourn, motion to adjourn by Mrs. Arlie and seconded by Mr. Holden to adjourned at 6:35pm.



Andrea F Tullos
Library Director



Elois Joseph
Vice - President,
Library Board of Control