

Minutes of the Meeting of the Board of Control
Wednesday, April 12, 2023
Called Meeting
Frazee- Harris Memorial Library
111 Historic Front Street, Garyville, LA 70051
6:00 pm

Mrs. Wilder presided at the meeting and so called the meeting to order at 6:01 pm.

Mrs. Wilder then called for the roll to be taken.

Present: Mrs. Arlie, Ms. Burrell, Mrs. Johnson, Ms. Joseph, Mr. Malik, Mrs. Scioneaux and Mrs. Wilder were present, there was a quorum.

Absent: Mr. Tatje was absent.

Others present: Orenthal Jasmin, Assistant District Attorney; Andrea Tullos, Library Director and Secretary to the Board; Amy Riche' – Assistant Library Director

Mrs. Wilder called for a moment of silence for reflection.

III. Public Comment: Mrs. Wilder then called for public comment. *If there were people present for public comment, they would be allowed to speak to items on the printed agenda with a time limit of 2 minutes.*

Mr. Warren Torres spoke about item IV. D., Theatre Memorandum of Understanding, as part of the new construction in Reserve. He asked that the Board consider purchasing the land where Connie's restaurant previously stood prior to Hurricane Ida, to keep the property in the Parish project. Mrs. Wilder moved to the next agenda item.

IV. Approval of Minutes from March 14, 2023

Mrs. Wilder called for approval of the March 14, 2023 minutes. Motion by Mrs. Arlie and seconded by Ms. Joseph to approve the minutes of March 14, 2023. Mrs. Wilder called for roll call on approval of the minutes.

Vote: Mrs. Arlie Yes; Ms. Burrell Abstain, Mrs. Johnson: Yes ; Ms. Joseph: Yes, Mr. Malik: Yes , Mrs. Scioneaux: Abstain , Mr. Tatje: Absent, Mrs. Wilder: Yes,

Results: Yes: 5 No: 0 Abstain: 2 Absent: 1

V. Directors report:

Ms. Tullos reviewed the Director's Report as submitted and answered any questions for clarification as needed.

VI. New Business

- a. Approve the 2022 Budget Revision – to account for end of year expenses of Construction Project in Reserve

Ms. Tullos reviewed the updated Construction Project budget which reflects expenses for 2022. Motion by Ms. Burrell to approve the 2022 Budget Revision for the Construction Project and seconded by Mr. Malik.

Vote: Mrs. Arlie Yes; Ms. Burrell Yes, Mrs. Johnson: Yes; Ms. Joseph: Yes, Mr. Malik: Yes , Mrs. Scioneaux: Yes , Mr. Tatje: Absent; Mrs. Wilder: Yes,

Results: Yes: 7 No: 0 Abstain: 0 Absent: 1

b. Approve the Louisiana Compliance Questionnaire for the 2022 Audit

Discussion regarding the Questionnaire and the accuracy reflected in regard to Part III question #10 regarding Ethics and R.S. 42:1119. Attorney Jasmin shared the definition of "Immediate Family" as defined by R.S. 42:1102 #13. Upon discussion and clarification, Attorney Jasmin confirmed that there is no violation of the ethics definition of immediate family. Motion to approve the Louisiana Compliance Questionnaire by Mrs. Johnson and seconded by Mrs. Arlie.

Vote: Mrs. Arlie Yes; Ms. Burrell Yes, Mrs. Johnson: Yes; Ms. Joseph: Yes, Mr. Malik: Yes , Mrs. Scioneaux: Yes , Mr. Tatje: Absent; Mrs. Wilder: Yes,

Results: Yes: 7 No: 0 Abstain: 0 Absent: 1

c. Approve Add Alternate Landscaping to the Lemoine Construction Contract for the Reserve Branch Project

Ms. Wilder reviewed that the landscaping has already been budgeted for in the general operating budget. This item is to move the landscaping into the Construction Contract for Lemoine to manage and complete concurrently with the building project. Motion by Mrs. Wilder to add the landscaping to the Lemoine Contract, seconded by Mrs. Arlie.

Vote: Mrs. Arlie Yes; Ms. Burrell Yes, Mrs. Johnson: Yes; Ms. Joseph: Yes, Mr. Malik: Yes , Mrs. Scioneaux: Abstain , Mr. Tatje: Absent; Mrs. Wilder: Yes,

Results: Yes: 6 No: 0 Abstain: 1 Absent: 1

d. Approve the MOU (Memorandum of Understanding) between the St. John Theatre Board (non-profit) and the Library Board of Control

The MOU was just delivered to the Library Director this afternoon, and the Board tabled this item to allow for legal review. Motion to table by Mrs. Johnson and seconded by Mrs. Scioneaux.

Vote: Mrs. Arlie Yes; Ms. Burrell Yes, Mrs. Johnson: Yes; Ms. Joseph: Yes, Mr. Malik: Yes , Mrs. Scioneaux: Yes , Mr. Tatje: Absent Mrs. Wilder: Yes,

Results: Yes: 7 No: 0 Abstain: 0 Absent: 1

e. Discuss potentially amending the By-Laws to adopt a parliamentary procedure for the Library Board of Control Meetings (Discussion only)

Mrs. Johnson had requested this item as is on the agenda for discussion. Attorney Jasmin provided an overview of options for the Library Board of Control to adopt a parliamentary procedure. He also noted that the Library Board of Control is in compliance with Open Meetings Law. Ms. Tullos shared the research from the Board meeting minutes from inception of the 3/14/2023

Library Board of Control and there had not been any adoption of parliamentary procedures during the first 10 years. Discussion was held by all Board members that allowed for ideas of best practices. Attorney Jasmin also addressed the past grievance that the Board heard in the fall. The Library Board has the final decision on all grievances per the library policy. They would have to be solved either for or against the grievance as per policy. Attorney Jasmin suggested that there could be options to provide addendums to the By-Laws to address areas that may need more structure. In essence a Hybrid approach to adopting parliamentary procedure rather than adopting Robert's Rules of Order. Attorney Jasmin will provide a DRAFT for the next Board meeting as an option for all to consider.

Mrs. Wilder called for a motion to adjourn, motion to adjourn by Mrs. Johnson and seconded by Mr. Malik and adjourned at 7:02pm.

Vote: Mrs. Arlie Yes; Ms. Burrell Yes, Mrs. Johnson: Yes; Ms. Joseph: Yes, Mr. Malik: Yes , Mrs. Scioneaux: Yes , Mr. Tatje: Absent Mrs. Wilder: Yes,

Results: Yes: 7 No: 0 Abstain: 0 Absent: 1



Andrea F Tullos
Library Director



Lisa Tregre-Wilder
President,
Library Board of Control