

Minutes of the Meeting of the Board of Control
Wednesday, January 11, 2023
Called Meeting
Roland Borne, Sr. Memorial Library
2979 LA 18, Edgard, Louisiana
6:00 pm

Mrs. Wilder presided at the meeting and so called the meeting to order at 6:03 pm.

Mrs. Wilder called for a moment of silence for reflection. Recently Mrs. Virgie Johnson's brother-in-law & uncle have passed away. Mrs. Wilder then called for the roll to be taken.

Present: Mrs. Arlie, Ms. Burrell, Ms. Joseph, Mr. Malik, and Mrs. Wilder were present, there was a quorum.

Absent: Mrs. Johnson, Mrs. Scioneaux, & Mr. Tatje, were absent

Others present: Orenthal Jasmin, Assistant District Attorney; Andrea Tullos, Library Director and Secretary to the Board; Amy Riche' – Assistant Library Director

III. Public Comment: Mrs. Wilder then called for public comment. *If there were people present for public comment, they would be allowed to speak to items on the printed agenda with a time limit of 2 minutes.*

There being no one present to speak during public comment. Mrs. Wilder moved to the next agenda item.

Mrs. Wilder acknowledged Mr. Tatje joined the meeting at 6:05pm and Mrs. Johnson joined the meeting at 6:06pm.

IV. Election of Officers

Mrs. Wilder called for nominations for President. Mrs. Arlie nominated Mrs. Wilder for President, seconded by Mr. Tatje. Mrs. Wilder accepted and acknowledged that this would be her last year as per policy Library Board II-L-1, officers are limited to four consecutive one-year terms.

Vote: Mrs. Arlie Yes; Ms. Burrell Yes Mrs. Johnson: Yes ; Ms. Joseph: Yes,
Mr. Malik: Yes , Mrs. Scioneaux: Absent , Mr. Tatje: Yes, Mrs. Wilder: Yes,

Results: Yes: 7 No: 0 Abstain: 0 Absent: 1

Mrs. Wilder called for nominations for Vice-President. Mr. Tatje nominated Mrs. Virgie Johnson for Vice-President, seconded by Ms. Burrell. Mrs. Johnson accepted and acknowledged that this would also be her last year as per policy Library Board II-L-1, officers are limited to four consecutive one-year terms.

Vote: Mrs. Arlie Yes; Ms. Burrell Yes Mrs. Johnson: Yes ; Ms. Joseph: Yes,
Mr. Malik: Yes , Mrs. Scioneaux: Absent , Mr. Tatje: Yes, Mrs. Wilder: Yes,

Results: Yes: 7 No: 0 Abstain: 0 Absent: 1

Mrs. Wilder called for nominated for Treasurer. Ms. Joseph nominated Mrs. Arlie for Treasurer, seconded by Mr. Tatje. Mrs. Arlie accepted the nomination.

Vote: Mrs. Arlie Yes; Ms. Burrell Yes Mrs. Johnson: Yes ; Ms. Joseph: Yes,
Mr. Malik: Yes , Mrs. Scioneaux: Absent , Mr. Tatje: Yes, Mrs. Wilder: Yes,

Results: Yes: 7 No: 0 Abstain: 0 Absent: 1

V. Approval of Minutes from November 15, 2022

Mrs. Wilder called for approval of the minutes of the November 15th meeting. Mrs. Johnson motioned to approve the minutes of November 15th, seconded by Mrs. Arlie. Discussion was held. Mrs. Johnson had concern that the 2nd vote held during item V.a. Employee Grievance was against Robert's Rules of Order. Mr. Jasmin addressed this concern noting that the Parliamentary Procedure is not identified in the By-Laws. If the board would like the parliamentary procedure to be used as Robert's Rules of Order, the Board would have to vote to identify this process. Mrs. Wilder called for roll call on approval of the minutes.

Vote: Mrs. Arlie Yes; Ms. Burrell Yes Mrs. Johnson: Yes ; Ms. Joseph: Yes,
Mr. Malik: Yes , Mrs. Scioneaux: Absent , Mr. Tatje: Yes, Mrs. Wilder: Yes,

Results: Yes: 7 No: 0 Abstain: 0 Absent: 1

VI. Directors report:

Ms. Tullos reviewed the Directors Report as submitted. Ms. Burrell requested that we advertise for staff openings on Facebook. Mrs. Johnson asked if all staff are working at sites, and if any were working from home. Ms. Tullos confirmed that all staff are working at sites. Our managers on occasion had worked away from the office for confidential and quiet work, but no one is 'consistently working from home'. There was a question if there was a 'Work from Home Policy', or 'on call policy'. This policy was adopted in June 2020. This was not adopted with a time limit and following discussion the board agreed it should not have a time limit attached to this. Due to unprecedented events and lack of facilities, Ms. Tullos will use this policy only when necessary.

VII. New Business

a. Approve CPA – Keith M Rivere, CPA for monthly financial reporting services for 2023 and 2024

Ms. Tullos presented the two-year agreement from Mr. Keith Rivere, CPA. A motion to approve the CPA services by Ms. Joseph and seconded by Mrs. Johnson.

Vote: Mrs. Arlie Yes; Ms. Burrell Yes Mrs. Johnson: Yes ; Ms. Joseph: Yes,
Mr. Malik: Yes , Mrs. Scioneaux: Absent , Mr. Tatje: Yes, Mrs. Wilder: Yes,

Results: Yes: 7 No: 0 Abstain: 0 Absent: 1

b. 2022 Budget Revision to account for end of the year expenses

Ms. Tullos presented that this is the formal Reserve Branch expenses previously approved in 2022 Budget.

Motion to adopt the formal budget for Reserve Build project by Mr. Tatje and seconded by Mrs. Arlie.

Vote: Mrs. Arlie Yes; Ms. Burrell Yes Mrs. Johnson: Yes ; Ms. Joseph: Yes, Mr. Malik: Yes , Mrs. Scioneaux: Absent , Mr. Tatje: Yes, Mrs. Wilder: Yes,

Results: Yes: 7 No: 0 Abstain: 0 Absent: 1

c. Approve Collection Development Policy

Motion to table item by Mr. Malik, seconded by Ms. Burrell.

Vote: Mrs. Arlie Yes; Ms. Burrell Yes Mrs. Johnson: Yes ; Ms. Joseph: Yes, Mr. Malik: Yes , Mrs. Scioneaux: Absent , Mr. Tatje: Yes, Mrs. Wilder: Yes,

Results: Yes: 7 No: 0 Abstain: 0 Absent: 1

d. Approve Patron Complaints / Challenged Materials

Motion to table item by Mr. Malik, seconded by Ms. Joseph

Vote: Mrs. Arlie Yes; Ms. Burrell Yes Mrs. Johnson: Yes ; Ms. Joseph: Yes, Mr. Malik: Yes , Mrs. Scioneaux: Absent , Mr. Tatje: Yes, Mrs. Wilder: Yes,

Results: Yes: 7 No: 0 Abstain: 0 Absent: 1

e. Reconsideration form to accompany Patron Complaints / Challenged Materials Policy

Motion to table item by Mr. Malik, seconded by Mrs. Arlie

Vote: Mrs. Arlie Yes; Ms. Burrell Yes Mrs. Johnson: Yes ; Ms. Joseph: Yes, Mr. Malik: Yes , Mrs. Scioneaux: Absent , Mr. Tatje: Yes, Mrs. Wilder: Yes,

Results: Yes: 7 No: 0 Abstain: 0 Absent: 1

f. Building Project updates

The Board discussed the LaPlace building damage and future rebuilding. The LaPlace 22 year-old building was built prior to Hurricane Katrina, and the upgraded codes and requirements following that storm. The Board had an 'Envelope Consultant', Terracon, investigate the damaged building and provide a report in April 2022. This report should be reviewed by another outside consultant who can provide an official opinion. Proposals should be requested from 2 more consultants or engineers to review current report and give opinion on findings.

Reserve Branch update – pictures were provided to all Board members of the 1885 house move.

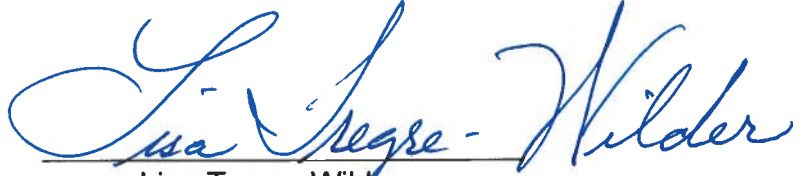
Ms. Tullos brought the Board kingcake.

Next meeting will be held on Wednesday, April 12 in Garyville.

Mrs. Wilder called for a motion to adjourn, motion to adjourn by Ms. Burrell and seconded by Ms. Joseph and adjourned at 6:52pm.



Andrea F Tullos
Library Director



Lisa Tregre-Wilder
President,
Library Board of Control