

St John the Baptist Parish Library
2920 Hwy 51
LaPlace, LA 70068
985-652-6857
BID ANNOUNCEMENT

Lawn Service Quote Specifications and Requirements

I. Length of Contract:

Contract term shall be for a period of 12 months starting 5 months from day of notification of acceptance of quote/bid. Contract may continue after 12 months on a month-to-month basis until library notified contractor in writing of termination of contract.

II. Payment Terms:

The library shall pay contractor monthly by check upon receipt of invoice for services rendered.

III. Scope of Contract:

- a. Mowing Frequency: Turf areas will be mowed on a weekly basis during the growing season at a minimum of 40 cuts annually. Any additional cuts will be billed separately from contract, but no additional cuts are to be done without prior approval from the library. Areas that cannot be maintained by a commercial grade mower will be maintained with a monofilament line trimmer. All areas will be cleared of debris the same day as mowing.
- b. Edging Frequency: Walks, curbs, and other hard edges will be edged with a mechanical edger each time turf is mowed. No chemicals can be used to reduce the use of mechanical edger.
- c. Turf Insect, Ants and Disease Control: Chemical controls shall be applied as needed using approved materials under the direction of a certified applicator as chosen by the bidder.
- d. Debris Control: At the time those services noted in Section A-D above are performed, bidder will review and provide a cursory inspection of the turf and beds to ensure that debris such as bottles, paper, cartons and so forth are disposed on in order to maintain the cleanliness and attractiveness of the lawn.
- e. Parking Lot Area and Driveways: Paving joints in sidewalks, drives and parking lot areas will be kept free of live weeds and grasses in a method determined by the bidder in accordance with industry standards. However, everyday maintenance and cleanup of sidewalks, drives and parking lot areas is not the bidders responsibility pursuant to this contract.
- f. Vehicle and Staff protection: All work to be completed during times that protect vehicles and to protect the staff from harsh chemicals, grass clippings on cars and spraying in the wind.

Insurance and Licenses:

Bidder agrees to obtain and pay for any public liability and / or property damage insurance coverage required by Federal, State and Local Laws.

1. Louisiana State Board Contractor's License
2. Landscape Contractor's License
3. Horticulture Services License
4. License for Pesticide Application
5. Ground Commercial Applicator's Permit

Labor, Tools and Equipment:

Bidder will provide any and all labor, materials, equipment and tools necessary to perform services.

Locations where services to be provided:

1. Central Branch
2920 Highway 51
LaPlace, LA 70068
2. Reserve Branch
170 West 10th Street
Reserve, LA 70084
3. Garyville Branch
111 Historic Front Street
Garyville, LA 70051
4. Edgard Branch
2979 Highway 18
Edgard, LA 70049

Bid Closing: all bids to be delivered to the Central Branch, 2920 Highway 51, LaPlace, LA 70068 by **noon on Friday, January 22, 2021.**