

**St. John the Baptist Parish Library**

**Call Meeting Minutes  
from the  
Library Board of Control  
October 8, 2018  
5:30 pm  
Frazee-Harris Memorial Library  
(Garyville Branch) Meeting Room**

**Present:** Virgie Johnson, Norris Millet, Sr., Elois Joseph, Maria Coy  
Brannetter James, Lisa Tregre-Wilder

**Absent:** Leatrice Arlie

**Attorney:** Henri Dufresne, Esq., Legal Representative from St. John the Baptist  
Parish District Attorney's Office was present.

Library Board of Control President, Mrs. Virgie Johnson called for a moment of silence and prayer at 5:36 pm. After she announced the first order of business, Roll Call was done by Library Director, Trina Smith, in which a quorum was met.

The next item on the agenda was the Approval of Minutes from the July 31, 2018 meeting. Mrs. Johnson stated that the minutes from that meeting included minutes that were to be corrected from April 9, June 11, June 25. She stated that the minutes could not be approved until all corrections have been made, then presented for approval. She stated that items from the minutes for July 31, had been omitted. Mrs. Johnson brought to Mrs. Coy's attention that board approval was needed for the sign at West and that Mrs. Tregre-Wilder requested the dimensions. Mrs. Coy said although the contract was signed by Mrs. Johnson and the cost was under the threshold amount, in which Ms. Smith moved forward with getting the sign erected.

Ms. Smith addressed an issue involving the recording and documentation of minutes. She stated that it had been very difficult to decipher what had been said due to too many board members attempting to speak all at once. Therefore, some items were omitted. Mrs. Johnson stated that she would do a better job of having people to speak one at a time. Ms. Smith expressed that someone can listen to the recordings for accurate documentation. Mrs. Tregre-Wilder asked that Ms. Smith purchase a better recording device and that they will try not to talk over each other.

Mrs. Coy expressed concern about being misquoted regarding the Affordable Care Act, which is a cost-sharing healthcare plan. She stated that Assistant Director, Dana Douglas and Mrs. Johnson made a motion to have the minutes corrected for April 9, June 11, June 25, and July 31, 2018. The April 9 motions were not listed as what the agenda items were pertaining to. Mrs. Tregre-Wilder

questioned when the minutes will be corrected. Ms. Smith shared that they will be corrected by the next board meeting.

Mrs. Coy made a motion that the minutes be corrected for approval by the next meeting. Mrs. Tregre-Wilder seconded the motion. Roll Call was done by Ms. Smith.

**Yeas 6   Nays 0   Abstain 0**

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The next item was Public Comments. A woman from the audience had a comment. Mrs. Johnson asked if it was something related to items on the agenda. The woman stated that her concern was not on the agenda, but that she would like for it to be addressed at the next meeting. She said that the issue was about having her children being put out of the library. Mrs. Johnson told her that since it was not on the agenda, that we could not address the matter and that the woman could submit something in writing. Mrs. Johnson referred to Attorney Henri Dufresne about amending the Public Comments item to address the woman's concerns. He said that it could be amended by a unanimous vote. Mrs. Johnson asked for a motion to have the woman speak. The woman's name is Jessica Scott. Mrs. Tregre-Wilder made a motion to allow her to speak, which was seconded by Mrs. James. Roll Call was done by Ms. Smith.

**Yeas 6   Nays 0   Abstain 0**

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Mrs. Johnson instructed Ms. Scott to present and to introduce herself. Ms. Scott said that her 3rd grader visited the library one day and was told that he could not get on the computer without his library card. Another day he went to the library, he was told that he could not be there without a parent present.

Two of her other kids have graduated and seven are still in school. She expressed that her children have no place else to go and the only place is the library. If they cannot go to the library, they could possibly get in trouble.

At this point, it was difficult to understand who said what after Mrs. Scott spoke.

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Agenda items V and VI were next on the agenda under Unfinished Business. Attorney Dufresne addressed the status of the research for a legal opinion on compensation for the IT Network Technician and the Library Assistant, Part-Time on work performed outside the scope of their regular duties over a period of time. He stated the research is 80 percent complete and that he will confer with his supervisor.

April 9 motions were not listed as what the agenda items were pertaining to. Mrs. Tregre-Wilder questioned when the minutes will be corrected. Ms. Smith shared that they will be corrected by the next board meeting.

Mrs. Coy made a motion that the minutes be corrected for approval by the next meeting. Mrs. Tregre-Wilder seconded the motion.

Roll Call was done by Ms. Smith.

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Mrs. Johnson instructed Ms. Scott to present and to introduce herself. Ms. Scott said that her 3rd grader visited the library one day and was told that he could not get on the computer without his library card. Another day he went to the library, he was told that he could not be there without a parent present. Ms. Scott is disabled and cannot be with him everyday to do his homework there. They do not have transportation and recently lost their home.

She now feels that her child is being bullied at school and came home one day to express that he wanted to kill himself. Two of her other kids have graduated and seven are still in school. She expressed that her children have no place else to go and the only place is the library. If they cannot go to the library, they could possibly get in trouble. She said that his grades have dropped and that he does not want to return to school.

At this point, it was difficult to understand who said what after Mrs. Scott spoke.

*At this point, the recorder did not record the other portions of the agenda except the change to the Executive Session and then back to the Regular Session of the meeting. It missed the entire Unfinished Business section, Grievances and the Director's Report. The Executive Session was not recorded. According to my notes, I can document the Unfinished Business portion since it was short.*

Agenda items V and VI were next on the agenda under Unfinished Business. Attorney Dufresne addressed the status of the research for a legal opinion on compensation for the IT Network Technician and the Library Assistant, Part-Time on work performed outside the scope of their regular duties over a period of time. He stated the research is 80 percent complete and that he will confer with his supervisor.

The next item on the agenda was the Executive Session. Mrs. Tregre-Wilder made a motion to move to the Executive Session, which was seconded by Mrs. Coy. Roll Call was done by Ms. Smith.

Yeas 6 Nays 0 Abstain 0

Mrs. Tregre-Wilder made a motion to move from Executive Session back to Regular Session, which was seconded by Ms. Joseph. Roll Call was done by Ms. Smith.

Yeas 6 Nays 0 Abstain 0

Meeting was adjourned at 8:15 pm

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Trina C. Smith  
Library Director

St. John the Baptist  
Parish Library

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Virgie J. Johnson  
Library Board  
President

St. John the Baptist  
Parish Library

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Item VII, Presentation of the Library Budget for 2019 was tabled until our CPA, Keith Rivere, Board Member, Maris Coy and Library Director, Trina C. Smith meet to discuss the proposed budget for board approval. Mrs. Coy stated that Ms. Smith should have presented quarterly reports of the budget to the board. As part of the budget, the issue of healthcare for new employees to pay premiums for coverage along with the Affordable Care Act.

The following item on the agenda is the Status of the Grievance and Policy Committee. Mrs. Johnson pointed out that there was some confusion about who was to give our legal representative a copy of revised Grievance Policy. She further explained the current procedure of filing a grievance.

The next item was the Director's Report. Ms. Smith read through facility projects at the branches that had started and completed, and seminars that were attended by Ms. Smith and Mrs. Douglas on Employment and Labor Laws. She also read about upcoming activities and programs at all of the branches.

Next was an article that was read by Mrs. Coy on Library Board Ineffectiveness. The purpose of the article was to point out the poor management of the library.

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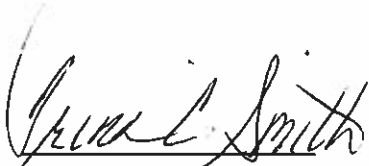
The next item on the agenda was the Executive Session on the Performance of the Library Director. Mrs. Tregre-Wilder made a motion to move to the Executive Session, which was seconded by Mrs. Coy. Roll Call was done by Ms. Smith.

**Yeas 6 Nays 0 Abstain 0**

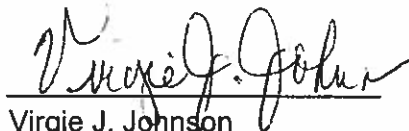
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