

St. John the Baptist Parish Library
Library Board of Control
Call Meeting Agenda
Monday, February 17, 2020
Leroy D Williams Memorial Library
Reserve, Louisiana
6:15 P. M.

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes from January 15, 2020
- IV. Public Comments
- V. Old Business
- VI. New Business
 - a. ADP – 3 year agreement
 - i. Tullos
 - b. Policy updates: Audit, Budgeting and Authorization of Payment, Purchasing Procedure, Bank Reconciliations and Accounts, Cash Receipts, Credit Cards, Payroll, Quickbooks Software Accounting System, Contracting, Travel Expenses
 - i. Tullos
 - c. Request to Close Central for Sunday Feb 23 and Sunday, April 12
 - i. Tullos
 - d. Request to re-classify holiday scheduled dates for 2021 going forward.
 - i. Tullos
 - e. Request to authorize Andrea Tullos, Director to work with PayPal Pro Flow for online payments in Sierra
 - i. Tullos
 - f. Budget Amendment – to reflect the homestead exemption and library share of the 20million from Marathon.
 - i. Tullos
 - g. Capital Project’s discussion – Central public restrooms, chiller, painting, carpets, ceilings; Edgard- insulation in ceiling; Reserve –new construction
 - i. Tullos
- VII. Adjournment

The St. John the Baptist Parish Library Board encourages the participation in its public meetings from all citizens. If participation at a public meeting is not possible due to a disability, please notify the Library Director at (985) 652-6857 at least 24 hours prior to the scheduled meeting in order to make the necessary accommodation(s)